USER GUIDELINE



HOW TO INSTALL P12 CERTIFICATE

POS DIGICERT SDN BHD (457608-K)

No.8-3A-02, Star Central, Lingkaran Cyberpoint Timur, 63000 Cyberjaya, Selangor Darul Ehsan, Malaysia 1. Locate the P12 certificate file that you received from email in your default download directory. Please note that the .zip file is encrypted. You will receive the password to access the .zip file and the PIN to access the certificates via a separate email registered in the application form.



2. Double click on the file to launch the Certificate Import Wizard. Keep the Store Location as **Current User** and click **Next**.

÷	Certificate Import Wizard	×		
	Welcome to the Certificate Import Wizard			
This wizard helps you copy certificates, certificate trust lists, and certificate revocation lists from your disk to a certificate store.				
	A certificate, which is issued by a certification authority, is a confirmation of your identiti and contains information used to protect data or to establish secure network connections. A certificate store is the system area where certificates are kept.			
	Store Location			
	To continue, click Next.			
	<u>N</u> ext Cancel			

3. Click Next button.

÷	🐓 Certificate Import Wizard	X
	File to Import	
	File name:	
ł	D:\WORK\E-Invoice\ B rowse Note: More than one certificate can be stored in a single file in the following formats:	
C	Personal Information Exchange- PKCS #12 (.PFX,.P12) Cryptographic Message Syntax Standard- PKCS #7 Certificates (.P78)	
	Microsoft Serialized Certificate Store (.SST)	
	Next Cano	:el

4. On the Private key protection page, do the following:

Password: Paste in the password displayed on the screen where the certificate was downloaded.

Mark this key as exportable: Check this box so that you can back up or export the certificate when needed.

Include all extended properties: Check this box.

NOTE: If this certificate will be used with SPEAR, you must select **Enable strong private key protection**.

	Private key protection	
	To maintain security, the private key was protected with a password.	
-	Type the password for the private key.	
	Password:	
	Display Password	
	Import options:	
	Enable strong private key protection. You will be prompted every time the private key is used by an application if you enable this option.	
	Mark this key as exportable. This will allow you to back up or transport your keys at a later time.	
	Protect private key using virtualized-based security(Non-exportable)	
	Include all extended properties.	

5. Leave the default option select to Automatically select the certificate store.

~	Certificate Import Wizard	×
	Certificate Store Certificate stores are system areas where certificates are kept.	
	Windows can automatically select a certificate store, or you can specify a location for the certificate.	
	 Automatically select the certificate store based on the type of certificate Place all certificates in the following store Certificate store 	
	Browse	
	<u>N</u> ext Canc	el

6. On the Completing the Certificate Import Wizard page, verify that the settings are correct and then, **click Finish**.

÷	Certificate Import Wiza	ard	×
	Completing the	e Certificate Import Wizard	
	The certificate will be im	ported after you dick Finish.	
	You have specified the	following settings:	
	Certificate Store Selec	ted Automatically determined by the wizard	
	Content	PFX	
	File Name	D:\WORK\E-Invoice\	
6			
		Finish C	ancel

7. You should receive "The import was successful" message.

